

## Schedule of User Choice Fees (2024 - 2025)

### *User Choice Program Fees, Charges and Refunds*

#### **Scope**

This Qualification Fees, Charges and Refund document has been developed in accordance with the requirements of the Department of Youth Justice, Employment, Small Business and Training's (DYJESBT) User Choice Program and the Standards for Registered Training Organisations (RTOs) 2015. This document applies to all training and assessment activities and services provided for the student under the User Choice Program contract for EIM Training.

#### **Student Contribution Fees**

In accordance with the User Choice 2021-2025 policy, EIM Training is required to collect a co-contribution fee. This fee is calculated at \$1.60 per nominal hour for each unit of competency delivered. The total fee will vary according to the range of units selected within each traineeship or apprenticeship qualification framework.

A reduced student contribution fee of no more than 40% of the original contribution fee (or \$0.64 per nominal hour) will apply where the participant falls into one of the following partial exemption categories (concession):

- Under the age of 17 at the end of February in the year in which the Skills Assure Supplier (SAS) provides training, and the participant is not at school and has not completed year 12.
- Holds a health care or pensioner card issued under Commonwealth law, or is the partner of a dependent person who holds a health care card or pensioner concession card, and is named on the card.
- The participant provides the SAS with an official form under Commonwealth law confirming they, their partner or the person of whom the participant is a dependent, is entitled to concessions under a health care card or pensioner concession card.
- Participant is of Aboriginal or Torres Strait islander descent.

Exemptions for student contribution fees may apply under the following conditions:

- Where the fee would cause the participant extreme financial hardship.
- Where credit transfer is awarded for a unit.
- Where the participant is a school-based apprentice or trainee.
- Where the participant is undertaking a qualification as part of the Skilling Queenslanders for Work - Work Skills Traineeship Program.

## Schedule of User Choice Fees (2024 - 2025)

### User Choice Program Fees, Charges and Refunds

#### Co-Contribution Fees

Qualification	Nominal Hours	Price Per Nominal Hours	Units	Co-Contribution Fee
<b>CHC30121 Certificate III in Early Childhood Education and Care</b> Concession*	1062	\$0.64	17	\$679.68
<b>CHC30121 Certificate III in Early Childhood Education and Care</b>	1062	\$1.60	17	\$1,699.20
<b>CHC50121 Diploma of Early Childhood Education and Care</b> Concession*	1300	\$0.64	15	\$832
<b>CHC50121 Diploma of Early Childhood Education and Care</b>	1300	\$1.60	15	\$2,080
<b>UEE31220 Certificate III in Instrumentation and Control</b> Concession*	1140	\$0.64	28	\$729.60
<b>UEE31220 Certificate III in Instrumentation and Control</b>	1140	\$1.60	28	\$1,824

\*Terms and conditions apply

#### Eligibility for All Qualifications

EIM Training can offer preliminary advice on User Choice eligibility and various course options. However, it is the role of Australian Apprenticeships Support Network (AASN) to provide specific information on eligibility, administration services and support to employers and Australian Apprentices or Trainees. They assist with the signing of training contracts and also assess, approve and process the payment of Australian Government incentives to eligible employers, and personal benefits to eligible Australian Apprentices or Trainees.

#### Refunds on User Choice

For cancellations prior to training commencement, EIM Training Pty Ltd will refund the fees the student paid for the course. If a student cancels the enrolment after commencement of training, EIM Training will refund any payments made for any units not yet commenced.